

# Waipahu Community School for Adults

## Waipahu Campus

Kapolei Site  
Waianae Site

## Summer 2013

June 3 – July 31 2013



### Registration Information

Campus / Site	Dates	Days	Times
Waipahu Campus	June 3 – 7, 2013	M & W Tu, Th & Fri	8 am – 7:30 pm 8 am – 3 pm
Kapolei Site	June 3 – 7, 2013	M, W & Fri Tu & Th	8 am – 3 pm 8 am – 7:30 pm
Waianae Site	June 3 – 6, 2013	Monday – Thursday	5:30 pm – 7:30 pm

### Campus Directory

Campus	Address	Phone
Waipahu	94-1211 Farrington Hwy Waipahu, HI 96797	528-9577
Kapolei	91-5007 Kapolei Parkway Kapolei, HI 96707	692-8210
Waianae	85-251 Farrington Hwy Rm P-17 Waianae, HI 96792	697-9466

### School Mission

Waipahu Community School for Adults will provide learning opportunities for students to improve the quality of their lives as they contribute positively to society.

### Our Websites

<http://www.waipahucs.k12.hi.us> or [doe.k12.hi.us/myschool](http://doe.k12.hi.us/myschool)

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## REGISTRATION PROCEDURES

- Please bring a valid photo ID with Birth Date (State I.D., Driver's License, Passport or Military I.D.) and payment with you to registration. A Social Security number is also required for any ASE (GED/CB), ABE and ESL courses. If applicable bring your high school transcript and **approved** release papers (4140) from your home high school (16-17 yrs old).
- The administration reserves the right to cancel any class, which lacks sufficient enrollment. All fees will be collected at the time of registration, **cash only**. See specific program sections for applicable fees.
- Books will be purchased by students on the first class session. Book fees are non-refundable.
- Other fees may include those for supplemental materials (i.e. handouts) used in the class and a Lab Fee collected to maintain the equipment used.
- The refunds vary by the type of fees that are paid.
  - Enrollment fees are NON-REFUNDABLE unless the school cancels the class.
  - Tuition fees vary by course and may be refunded only if a request is made **before the start of the second class or the school cancels the class.**
  - Testing fees and books are non-refundable.
  - Refunds may take 3-4 weeks.
- A fee of \$25 is authorized by Act 40.35.5 H.R.S. for returned checks.
- All students will be assessed a \$20 enrollment fee.

## CASAS PRE-TEST ASSESSMENT

All new or returning students (after one year of absence) must take an assessment test for all Adult Basic Education, Adult Secondary Educational Programs (diploma programs) and English as a Second Language/EL Civics prior to the start of the class.

Students must register in person. Please bring the following items to the assessment test:

- **Approved** release papers (4140) from your home high school (16 – 17 yrs old)
- Two #2 pencils with erasers.
- A valid picture ID with Birth date (State I.D., Driver's License, Passport, or Military I.D.).

Campus	Testing Dates / Times	Registration Dates / Times
Waipahu Campus	June 4 – 5, 2013 Report at 4:45 pm	May 13 – 31, 2013 (or until full) Monday – Friday, 8 am – 3 pm
Waianae Campus	June 10, 2013 Report at 5:45 pm	June 3 – 6, 2013 Monday – Thursday, 5:30 pm – 7:30 pm

# ADULT SECONDARY EDUCATION

These programs provide opportunities for adults to earn a diploma through (1) the General Educational Development (GED) or (2) the Competency Based Community School Diploma (CBCSDP) Program.

## (1) GENERAL EDUCATIONAL DEVELOPMENT PROGRAM

The GED Test provides a valid means of measuring the educational achievement of adults who are non-high school graduates and compares their academic competence with that of high school graduates. This program requires the following requirements to qualify for the diploma:

- Pass the **GED** test with an average standard score of 450 for the combined five subtests, with no individual subtest score below 410. The five subtests are Language Arts, Writing, Reading, Mathematics, Science, and Social Studies.
- Complete at least one semester of high school work at an accredited private/public school in Hawaii or one of the Hawaii Community Schools for Adults.
- GED Testing Service will release a new, computer-based version of the GED test series on January 1, 2014. Students need to complete the current paper and pencil version prior to December 31, 2013. Current version GED test scores will not be valid after December 31, 2013.

### GED Fees

Fees are as listed below and are subject to change. **Cash only** is accepted. See page 2 for the refund policy.

Program	Test Fee	Enrollment Fee	Book(s) / Supplies
GED	\$ 150 GED (5 Tests) \$ 30 per Test	\$ 20 per prep course	Books: \$21 Supplies: Varies

### GED Testing Schedule

Please bring a transcript from an accredited Hawaii High or Community school and a valid picture I.D. that includes birth date (State I.D., Driver's License, Passport, or Military I.D.). **Enrollment is limited and on a first come, first served basis.**

Location	Registration Dates	Registration Times	Test Dates	Test Times
Waipahu	June 25, 2013	8:00 am – 3:00 pm	July 9 – 11, 2013	5:00 – 9:00 pm
Campus	July 16, 2013	8:00 am – 3:00 pm	July 30 – Aug 1, 2013	5:00 – 9:00 pm

### GED Preparation Classes

Classes prepare you for the GED test through two (2) classes: Reading/Writing and Math. The textbook will be sold on the first night of class. A Casio FX-260 calculator, which is used on the GED Test, will be available for purchase for \$10.00.

Class	Site	Days	Dates	Time	Hours
GED Math	Waipahu	M / W / Th	6/17 – 7/3	6:00 – 9:00 pm	24
GED R / W	Waipahu	M / W / Th	6/17 – 7/3	6:00 – 9:00 pm	24
GED Math	Waipahu	M / W / Th	7/8 – 7/25	6:00 – 9:00 pm	27
GED R / W	Waipahu	M / W / Th	7/8 – 7/25	6:00 – 9:00 pm	27
GED R / W	Waianae	M / W / Th	6/17 – 7/3	6:00 – 9:00 pm	24
GED Math	Waianae	M / W / Th	7/8 – 7/25	6:00 – 9:00 pm	27

# ADULT SECONDARY EDUCATION

## (2) COMPETENCY BASED COMMUNITY SCHOOL DIPLOMA PROGRAM (CBCSDP)

CBCSDP consists of five units emphasizing the development of the adults' ability to apply life skills to cope with society's requirements. Students must complete two required phases in order to qualify for a diploma.

### Phase 1: The Academic Section

Students work in five academic general knowledge areas: Consumer Economics, Community Resources, Government & Law, Health, and Occupational Knowledge.

Students must also:

- attend at least 75% of the total class sessions per unit.
- complete assigned tasks for each unit and submit a portfolio.
- take a unit test (5 units) and score 70% or higher.
- take the CBCSDP Mastery Test and score 70% or higher.

### Phase 2: Career Goals

Students must complete and provide documentation for one of the following choices. The student must:

- complete a minimum of one credit at an accredited post secondary institution,
- be employed for a minimum of 100 hours over a three-month period with the same organization,
- obtain or possess a marketable skill (job training program), **OR**
- must demonstrate home or life management skills (interviewed in front of a panel board).

### CBCSDP Fees

Fees are as listed below and are subject to change. **Cash only** is accepted. See page 2 for the refund policy.

Program	Enrollment Fee	Book(s) Fee	Test Fee
CBCSDP	\$ 20 per unit	\$ 15 per unit	\$ 5 Mastery Test

### CBCSDP Classes

(See page 8 for Site Listing)

CE = Consumer Economics   CR = Community Resources   H = Health   GL = Government and Law  
OK = Occupational Knowledge

Class	Site	Days	Dates	Time	Hours
Occupational Know.	Waipahu	M / W	6/17 – 7/24	6:30 – 9:00 pm	30
Community Res.	Waianae / Waipahu	M / W	6/17 – 7/24	6:30 – 9:00 pm	30
Consumer Econ.	Waianae / Waipahu	M / W	6/17 – 7/24	6:30 – 9:00 pm	30
Health	Waianae / Waipahu	M / W	6/17 – 7/24	6:30 – 9:00 pm	30
Government and Law	Waipahu	M / W	6/17 – 7/24	6:30 – 9:00 pm	30
<b>Day Class</b>					
Occupational Know.	Kalealoa (HYC)	M / W	6/17 – 7/24	9:00 am – 11:30 pm	30

## ADULT BASIC EDUCATION: Reading, Writing and Math Basic Skills

Classes help students review / develop their skills in basic reading, writing and mathematics. The mechanics of grammar, punctuation, spelling, composition, letter and report writing, vocabulary development, speech improvement, use of the library, dictionary and other reference tools will be covered. This course will also review addition, subtraction, multiplication and division of whole numbers, decimals, fractions, percentages, positive and negative numbers. Graphs, simple equations, formulas, math terminology and practical applications will also be covered. This class will help students to develop the skills necessary to qualify for the diploma programs.

### ABE Fees

Fees are as listed below and are subject to change. **Cash only** is accepted. See page 2 for the refund policy.

Program	Enrollment Fee	Book(s) and Supply Fees
ABE	\$ 20 per course	\$ 23

### ABE Classes

Class	Site	Days	Dates	Time	Hours
Basic Skills: Read / Math / Writing	Waipahu	M / W	6/17 – 7/24	6:30 – 9:00 pm	30
Basic Skills: Read / Math / Writing	Waianae	M / W	6/17 – 7/24	6:30 – 9:00 pm	30

### Post-Secondary School Prep Classes

Classes are for individuals seeking to review high school subject level skills. Students enrolled typically use these classes to prepare for entrance into a post secondary school.

Class	Site	Days	Dates	Time	Hours	Fees / Books
HS: English Review	Waip	M / W	6/17 – 7/24	6:30 – 9:00 pm	30	\$ 20 + \$ 23
HS: Math Review	Waip	M / W	6/17 – 7/24	6:30 – 9:00 pm	30	\$ 20 + \$ 23
Pre Algebra / Algebra	Waip	M / W	6/17 – 7/24	6:00 – 9:00 pm	36	\$ 20 + \$ 23

## ENGLISH as a SECOND LANGUAGE

Classes focus on the development of communication skills in speaking, listening, reading, writing and basic mathematics for foreign-born students.

### ESL Fees

Fees are as listed below and are subject to change. **Cash only** is accepted. See page 2 for the refund policy.

Program	Enrollment Fee	Book(s) and Supply Fees
ESL	\$ 20 per course	\$ 34

### ESL and EL Civics Classes

Class	Site	Days	Dates	Time	Hours
ESL: Level 1	Waip	M / W	6/17 – 7/24	9:00 – 11:30 am	30
ESL: Level 2 – 3	Waip	M / W	6/17 – 7/24	9:00 – 11:30 am	30
ESL: Level 4	Waip	M / W	6/17 – 7/24	9:00 – 11:30 am	30
ESL: Level 5	Waip	M / W	6/17 – 7/24	9:00 – 11:30 am	30
ESL: Level 6	Waip	M / W	6/17 – 7/24	9:00 – 11:30 am	30
New Americans	Waip	M / W	6/17 – 7/24	6:30 – 9:00 pm	30
ESL : Levels 1 – 2	Waip	M / W	6/17 – 7/24	6:30 – 9:00 pm	30
ESL : Levels 3 – 4	Waip	M / W	6/17 – 7/24	6:30 – 9:00 pm	30
ESL : Levels 5 – 6	Waip	M / W	6/17 – 7/24	6:30 – 9:00 pm	30

## JOB TRAINING and TEST PREP

### COMPUTER-ASSISTED LEARNING

PLATO is a self-directed online learning system that will assist you in preparing for various tests like the GED, Compass, and ASVAB. It also encompasses extensive Reading and Math Skills. The system allows you to work at home on your computer, at your own pace.

Enroll at Waipahu, Kapolei or Waianae Campuses.

Program	Enrollment Fee	Fees
Computer-Assisted Learning	\$20	\$20 per module

Class	Site	Days	Dates	Time	Hours
PLATO Prep	Online	--	6/17 – 7/31	--	Min. 60



*cited in E.R.K. ex rel. R.K. v. State of Hawaii Department of Education  
No. 12-16063 archived on September 5, 2013*

## TEACHER CLASSES

Applicant arranges an interview with a school administrator for possible placement on the school's preferred list. After interview, obtain an **Approval Notice signed by the school administrator with a current school year date**. An Approval Notice is a required document enabling the applicant to enroll in the substitute teacher course offered at the Community School for Adults. Upon successful passing of the course exam, you will receive a Substitute Teacher Course Completion Certificate valid for five (5) years. NOTE: Completion of the course, in itself, does not guarantee employment. See [doe.k12.hi.us/jobs](http://doe.k12.hi.us/jobs) for more information.

Classes	Site	Days	Dates	Time	Sess / Hrs	Fees
Sub Teacher Training	Call for dates and times				TBA / 30	\$ 70
Sub Teacher Re-certification	Call for dates and times				1 / 4	\$ 40
PLATO Praxis Prep	Online Course					\$ 70

# SPECIAL INTEREST CLASSES

Our Special Interest Classes are offered as a service to our community to continue our mission of fostering lifelong learning and enriching the quality of life on the Leeward side of Oahu. Please understand that there is a minimal charge for tuition and a minimum number of students needed to run these classes. Special Interest classes are supported by the fees collected.

## Special Interest Fees

Fees, supplies and books vary according to class and are subject to change. **Cash only** is accepted. See page 2 for the refund policy.

Waipahu Community School: Waip

Kapolei Community School: Kap

Waianae Community School: Waian

Courses	Site	Days	Dates	Time	Sess / Hrs	Tuition + Fees
<b>BUSINESS and COMPUTERS</b>						
Computer Fundamentals	Waip	M / W	6/17 – 7/17	6:00 – 9:00	10 / 30	\$ 60 + 40
<b>HOMEMAKING</b>						
Sewing (9 max)	Waip	M	6/17 – 7/15	6:00 – 9:00	5 / 15	\$ 38 + 20
Sewing (9 max)	Waip	W	6/19 – 7/17	6:00 – 9:00	5 / 15	\$ 38 + 20
Sewing (9 max)	Waip	Th	6/20 – 7/25	6:00 – 9:00	5 / 15	\$ 38 + 20
<b>LANGUAGE</b>						
Japanese - Beginning	Waip	M / W	6/17 – 7/24	6:30 – 9:00	12 / 30	\$ 60 + 20
Tagalog - Beginning	Waip	M / W	6/17 – 7/24	6:30 – 9:00	16 / 40	\$ 60 + 20
<b>MUSIC and DANCE</b>						
Guitar	Waip	W	6/19 – 7/24	6:30 – 8:00	6 / 9	\$ 18 + 20
Taisho Koto (Inter)	Waip	Th	6/13 – 7/25	10:00 am – 12:00 noon	6 / 12	\$ 24 + 20
<b>SPORTS, HEALTH, FITNESS and OTHERS</b>						
Golf, Beginning * <i>Add't charge for bucket of balls</i>	H-K	T	6/18 – 7/30	4:00 – 6:00	7 / 14	\$ 42 + 20
Golf, Inter. * <i>Add't charge for bucket of balls</i>	H-K	Th	6/20 – 8/8	4:00 – 6:00	7 / 14	\$ 42 + 20
Medical Terminology	Waip	M/W/Th	6/17 – 7/24	6:00 – 9:00	16 / 48	\$ 96 + 75
Yoga*	Waip	M	6/17 – 7/22	6:30 – 8:00	6 / 9	\$ 12 + 20
Yoga*	Waip	W	6/19 – 7/24	6:30 – 8:00	6 / 9	\$ 12 + 20

\* All enrollees are responsible for their own Medical Clearance & Health Insurance to take part in these classes.

\*\* No refunds will be given once class has begun.

++ Fees include: registration fee, book cost, and/ or lab fee

# GENERAL INFORMATION

## DEPARTMENT OF EDUCATION / SCHOOL POLICIES

- Enrollment is open to all persons 18 years and over, regardless of race, color, sex, national origin, religion, physical and/or mental disability. Be prepared to present photo identification.
- Students ages 16 – 17 must be officially released from a public high school in the State of Hawaii before admission into academic classes.
- Unregistered persons, including children, are not allowed in adult classes.
- The consumption of alcohol, illegal substances and the use of tobacco products are prohibited during school functions and on school grounds.
- The school reserves the right to remove any individual from school grounds that exhibits inappropriate behavior.

## LEGAL HOLIDAYS AND BREAKS (NO CLASSES)

Date	Holiday	Date	Holiday
6/11/13	Kamehameha Day	7/4/2013	Independence Day

## WAIPAHU CAMPUS SITES

Code	Campus / Site	Address
Waip	Waipahu Community School (On the campus of Waipahu HS)	94-1211 Farrington Hwy Waipahu, HI 96797
Waian	Waianae Site (On the campus of Waianae HS)	85-251 Farrington Hwy, Room P-17 Waianae, HI 96792
H-K	HCC – Kunia	94-1211 Kunia Rd Wahiawa, Hawaii 96786
WDP	Waipahu District Park	94-230 Paiwa St Waipahu, Hawaii 96797
Kal HYO	Kalaeloa: Hawaii Youth Challenge	1787 Shangrila St Kapolei 96707

## MAIN CAMPUSES DIRECTORY

Campus	Address		Phone
Waipahu	94-1211 Farrington Hwy	Waipahu, HI 96797	528-9577
Wahiawa	1515 California Ave	Wahiawa, HI 96786	622-1634
Windward	730 Iliaina St	Kailua, HI 96734	254-7955
Hilo	155 West Kawili St P27	Hilo, HI 96720	974-4100
Kona	74-5000 Puohuluhuli St	Kailua-Kona, HI 96740	327-4692



If you are an individual with a disability, please contact Waipahu Community School at 528-9577 (or via relay) to make arrangements for accessibility **at least 10 working days** prior to the start of classes. Reasonable efforts will be made to accommodate your request.