



Health Facilities Evaluator Nurse

Agency Code: M599 - Class Code: 8011 - Exam Code: 6PB64

Department:	Department of Public Health
Opening Date:	9/21/2009 11:49:00 AM
Final Filing Date:	Continuous
Type of Recruitment:	DEPARTMENTAL OPEN
Salary:	MONTHLY-RANGED-SALARY - \$5,015.00 to \$6,586.00
Tenure/Time-base:	Permanent Full-time Permanent Part-time Permanent Intermittent Limited Term Full-time Limited Term Part-Time Limited Term Intermittent

No. 12-70174 cited in Prott Nursing Home v. Burwell archived on March 30, 2015

EEO

An equal opportunity employer to all regardless of race, color, religion, sex, gender identity, or expression, national origin, age, ancestry, disability, marital status, political affiliation, sexual orientation or genetic information.

DRUG FREE STATEMENT

It is an objective of the State of California to achieve a drug-free State work place. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

WHO SHOULD APPLY?

Applicants who meet the Minimum Qualifications as stated on this bulletin may apply for and take this Training and Experience Examination at any time.

ONCE YOU HAVE TAKEN THE TRAINING AND EXPERIENCE EXAMINATION, YOU MAY NOT RETAKE IT FOR SIX (6) MONTHS.

FILING INSTRUCTIONS

Final File Date: Continuous

Where to Apply: Click the link at the bottom of this bulletin.

SPECIAL TESTING ARRANGEMENTS

If you have a disability and need special assistance or special testing arrangements, contact the California Department of Human Resources (CalHR), Examinations Unit at (866) 844-8671, or via the California Relay Service for the Deaf or Hard of Hearing at (800) 735-2929 for TTY Phones, or at (800) 735-2922 from voice phones.

ELIGIBLE LIST INFORMATION

An open, merged eligible list will be established by the Department of Public Health. The names of successful competitors will be merged onto the eligible list in order of final score regardless of test date. ELIGIBILITY EXPIRES TWELVE (12) MONTHS AFTER IT IS ESTABLISHED. Competitors must then retake the Training and Experience Examination to reestablish eligibility.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

NOTE: All applicants must meet the education and/or experience requirements as stated on this examination bulletin as of the date the test is taken.

MINIMUM QUALIFICATIONS

Possession of a master's degree in a recognized health field, i.e., microbiology, laboratory technology, nursing, physical therapy, psychology, medical social work, or other health related field from a recognized school may be substituted for one year of the required general experience.

Possession of the legal requirements to practice as a professional registered nurse in California.
AND

One year of professional nursing experience which includes a minimum of six months of administrative responsibility requiring definition and implementation of operational program policy for maintenance of nursing care standards. (Equivalent to college graduation with a Bachelor of Science Degree in Nursing may be substituted for the required administrative experience.) Experience in the California state service applied toward this requirement must be performing the duties of a class at a level of responsibility equivalent to that of Registered Nurse III.

POSITION DESCRIPTION

This is the journey person level of the series. Incumbents conduct inspections, investigations, surveys, and evaluations of health facilities for conformity with licensing and certification requirements of the Department of Public Health and for compliance with State and Federal laws, rules, and regulations relating to medical care. Advise health facilities administrators and community agencies regarding State health facilities inspection, licensing, and certification programs. Primary responsibility is for enforcement of State and Federal laws, rules, and regulations pertaining to areas affecting total patient care such as nursing, physician, restorative, pharmacy, social, dental, and related services. Incumbents may act as team leaders and may assist in the training of new staff.

EXAMINATION INFORMATION

TRAINING AND EXPERIENCE EXAMINATION – Weighted 100%

The examination will consist solely of a Training and Experience Examination. To obtain a position on the

eligible list, a minimum score of 70% must be received. An applicant will receive his/her score upon completion of the Training and Experience Examination process.

SCOPE OF EXAMINATION

A. Knowledge of:

1. Principles and purposes of regulations governing health facilities and services.
2. Health facility organization, operation, and procedures.
3. Functions and techniques of health facility management, services, organizations, and standards for patient care.
4. Investigative methods and techniques and rules of evidence.
5. Types and usage of modern health facility building, furnishing, and equipment.
6. Medical terminology.
7. Operations and services affecting patient care.

B. Ability to:

1. Collect and analyze data.
2. Participate effectively in conferences and training sessions.
3. Communicate effectively.
4. Establish and maintain effective working relationships.
5. Interpret and apply pertinent State and Federal laws, regulations, and rules.
6. Establish and maintain cooperative relationships with personnel in the health facility industry, within the Department, and with other community social and health agencies.

VETERANS' PREFERENCE

VETERANS' PREFERENCE: Effective January 1, 2014, Veterans' Preference will be awarded to qualifying Veterans who are successful in the examination in the form of Rank placement rather than points. All individuals awarded Veterans' Preference will be certified in Rank 1 of the eligibility list, regardless of score. All open exams/eligible lists will award Veterans' Preference, regardless of the classification.

CAREER CREDITS

Career Credits will not be added to the final score for this exam, because it does not meet the requirements to qualify for Career Credits.

DISTINGUISHING CHARACTERISTICS

SPECIAL PERSONAL CHARACTERISTIC

Willingness to travel throughout the State.

CONTACT INFORMATION

If you have any questions concerning this announcement, please contact:

California Department of Public Health
Selection and Certification
1501 Capitol Avenue, Suite 1501
Sacramento, CA 95814
(916) 324-0286

California Relay Service: (800) 735-2929 (TTY), (800) 735-2922 (Voice)
TTY is a Telecommunications Device for the Deaf and is reachable only from phones equipped with a TTY Device.

GENERAL INFORMATION

Applications are available at www.jobs.ca.gov, and local offices of the Employment Development Department.

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination described on this bulletin will be rated against a predetermined job-related rating, and all candidates who pass will be ranked according to their scores.

The California Department of Public Health reserves the right to revise the examination plan to better meet the needs of the service, should the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules, and all competitors will be notified.

Candidates needing special testing arrangements due to a disability must mark the appropriate box on the application and contact the testing department.

Hiring Interview Scope: In a hiring interview, in addition to the scope described in this bulletin, the panel will consider education, experience, personal development, personal traits, and fitness. In appraising experience, more weight may be given to the breadth and recency of pertinent experience, and evidence of the candidate's ability to accept and fulfill increasing responsibilities than to the length of his/her experience. Evaluation of a candidate's personal development will include consideration of his/her recognition of his/her own training needs; his/her plans for self-development; and the progress he/she has made in his/her efforts toward self-development. For more information, you may refer to the classification specification.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history, and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, and 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

Veterans' Preference: Effective January 1, 2014, in accordance with Government Codes 18973.1 and 18973.5, Veterans' Preference will be awarded as follows: 1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for Veterans' Preference. 2) An entrance examination is defined, under the law, as any open competitive examination. And 3) Veterans' Preference is not granted once a person achieves permanent civil service status.

Veteran status is verified by the California Department of Human Resources (CalHR). Directions to apply for Veterans' Preference are on the Veterans' Preference Application (Std. Form 1093), which is available at <http://jobs.ca.gov/Job/VeteransInformation>, and the Department of Veterans Affairs.

Bulletin Revision Date: August 7, 2014

TAKING THE EXAM

When you click the link below, you will be directed to the Training and Experience Examination. At the end of the Training and Experience Examination, it will be instantly scored upon your request.

[Click here to go to the Training and Experience Examination for Health Facilities Evaluator Nurse.](#)

*cited in Plott Nursing Home v. Burwell
No. 12-70174 archived on March 30, 2015*