File Name: _____ _____ District .pdf
(To be completed by OCE staff)

Office of the Circuit Executive for the Ninth Circuit

UNITED STATES BANKRUPTCY JUDGE APPLICATION FORM

District: Choose one

Division(s): _____

A. Biographical Information

Name: _____ (Last) _____ (First) _____ (Middle)

List all other names you have used, e.g., birth name, maiden, previous marriage, legal name change (attach additional pages if needed).

_____

Residential address: _____ Street (Physical Address) _____ City, State, and Zip

How many years have you lived at this address? _____

If less than five years, please provide your prior address and years of residence at that address.

_____

Home phone number: _____ Cell phone number: _____

Email address: _____

Social media information:

Platform	Handle/URL

Country of citizenship: _____

If you are a naturalized U.S. Citizen, please state the place and date of naturalization.

_____ City, State _____ Date of naturalization

B. Current Work Affiliation

Current employer: _____

Current title/position: _____ Dates of employment: _____

Business address: _____ _____
Street (Physical Address) City, State, and Zip Code

Business phone number: _____

Business email address: _____

Supervisor's/Managing partner's name and title: _____

Supervisor's/Managing partner's phone number: _____

Supervisor's/Managing partner's email address: _____

List all employees who currently report to you and their contact information.

Name	Title/Position	Email address	Phone number

List all previous titles/positions you held with this employer and the time spent in each role.

Title/Position	Start date	End date

Give a brief synopsis of this position, including nature of practice and types of matters accounting for most of your time.

C. Past Work Affiliation

Provide a complete history of employment for the past 25 years, excluding your current role.

C.1

Name of employer: _____

Business address: _____ _____
Street (Physical Address) City, State, and Zip Code

Business phone number: _____

Supervisor's/Managing partner's name and title: _____

Supervisor's/Managing partner's phone number and email address: _____

List all titles/positions held with this employer and time in each role.

Title/Position	Start date	End date

Duties (briefly describe your duties):

Reason for leaving:

Past Work Affiliation Continued

C.2

Name of employer: _____

Business address: _____ _____
Street (Physical Address) City, State, and Zip Code

Business phone number: _____

Supervisor's/Managing partner's name and title: _____

Supervisor's/Managing partner's phone number and email address: _____

List all titles/positions held with this employer and time in each role.

Title/Position	Start date	End date

Duties (briefly describe your duties):

Reason for leaving:

Past Work Affiliation Continued

C.3

Name of employer: _____

Business address: _____ _____
Street (Physical Address) City, State, and Zip Code

Business phone number: _____

Supervisor's/Managing partner's name and title: _____

Supervisor's/Managing partner's phone number and email address: _____

List all titles/positions held with this employer and time in each role.

Title/Position	Start date	End date

Duties (briefly describe your duties):

Reason for leaving:

Past Work Affiliation Continued

C.4

Name of employer: _____

Business address: _____ _____
Street (Physical Address) City, State, and Zip Code

Business phone number: _____

Supervisor's/Managing partner's name and title: _____

Supervisor's/Managing partner's phone number and email address: _____

List all titles/positions held with this employer and time in each role.

Title/Position	Start date	End date

Duties (briefly describe your duties):

Reason for leaving:

D. Description of Legal Practice

1. Estimate the percentage of your total work hours in the last ten years that you spent working on:

Bankruptcy matters	%	
Other commercial law	%	
General civil law	%	
Other (if any single activity occupied more than 10% of your time, indicate the nature of that activity below)	%	0 %

2. Estimate the percentage of your total work hours in the last ten years that you spent working on:

Litigation (e.g., trials, motions, depositions)	%	
Negotiations	%	
Legal research	%	
Legal drafting and writing	%	
Supervising/oversight of legal work performed by others	%	
Office management/administration	%	
Other (if any single activity occupied more than 10% of your time, indicate the nature of that activity below)	%	0 %

3. Given the amount of time you spent practicing bankruptcy in the last ten years, estimate the percentage of time that you spent working on:

	Debtors	Creditors	Trustees*	Other
Chapter 7				
Chapter 11				
Chapter 13				
Other Chapters				
			TOTAL:	0 %

*Includes serving as a trustee

3.1 Summarize your bankruptcy experience and practice, if any.

4. Provide information on five significant cases in which you participated during the past ten years.

4.1 First Case

Court: _____

Case title: _____ Case number: _____

Nature of case: _____

What was your role in the case? _____

Outcome of your work on this case:

	Name	Email address	Phone number
Co-Counsel			
Opposing counsel			
Judge			

4.2 Second Case

Court: _____

Case title: _____ Case number: _____

Nature of case: _____

What was your role in the case? _____

Outcome of your work on this case:

	Name	Email address	Phone number
Co-Counsel			
Opposing counsel			
Judge			

4.3 Third Case

Court: _____

Case title: _____ Case number: _____

Nature of case: _____

What was your role in the case? _____

Outcome of your work on this case:

	Name	Email address	Phone number
Co-Counsel			
Opposing counsel			
Judge			

4.4 Fourth Case

Court: _____

Case title: _____ Case number: _____

Nature of case: _____

What was your role in the case? _____

Outcome of your work on this case:

	Name	Email address	Phone number
Co-Counsel			
Opposing counsel			
Judge			

4.5 Fifth Case

Court: _____

Case title: _____ Case number: _____

Nature of case: _____

What was your role in the case? _____

Outcome of your work on this case:

	Name	Email address	Phone number
Co-Counsel			
Opposing counsel			
Judge			

E. Education

1. Undergraduate

Undergraduate institution: _____

Dates attended (mm/yyyy): _____ (Start date) _____ (End date)

Degrees received: _____

Date graduated: _____

Major fields of study: _____

2. Law School

Name of law school:[1] _____

Dates attended (mm/yyyy): _____ (Start date) _____ (End date)

Class standing (if known): _____

Degrees received: _____

Date graduated: _____

3. Other Undergraduate or Graduate Education

Institution attended: _____

Dates attended (mm/yyyy): _____ (Start date) _____ (End date)

Date graduated: _____

Course of study: _____

Degrees received: _____

Other education received: _____

4. Describe any academic honors, awards, law reviews, certifications, or other activities or achievements.

F. Court Administration

Please list all state bars to which you are currently admitted and the year of admission, including the District of Columbia and any U.S. territories if applicable

State: _____ Bar number: _____

Year admitted: _____

State: _____ Bar number: _____

Year admitted: _____

State: _____ Bar number: _____

Year admitted: _____

State: _____ Bar number: _____

Year admitted: _____

Please list all state bars to which you are no longer admitted, along with the year of admission, and the reason you are no longer active.

State: _____ Bar Number: _____

Year admitted: _____ Year inactive: _____

Reason you are no longer active: _____

State: _____ Bar Number: _____

Year admitted: _____ Year inactive: _____

Reason you are no longer active: _____

G. References

Please identify three professional and three personal references (not related to you). If selected for an interview, all references included below will be contacted.

OPTIONAL: You may submit up to three reference letters with your application. Reference letters are not required. Letters received beyond the maximum number or separately from the original submission will not be accepted.

Professional References

Name: _____

Title: _____ Organization: _____

Phone number: _____ Email address: _____

Relationship: _____ Length of time known: _____

Name: _____

Title: _____ Organization: _____

Phone number: _____ Email address: _____

Relationship: _____ Length of time known: _____

Name: _____

Title: _____ Organization: _____

Phone number: _____ Email address: _____

Relationship: _____ Length of time known: _____

Personal References

Name: _____

Title: _____ Organization: _____

Phone number: _____ Email address: _____

Relationship: _____ Length of time known: _____

Name: _____

Title: _____ Organization: _____

Phone number: _____ Email address: _____

Relationship: _____ Length of time known: _____

Name: _____

Title: _____ Organization: _____

Phone number: _____ Email address: _____

Relationship: _____ Length of time known: _____

H. Additional Questions

On a separate page, please respond to each of the following questions. For each response, include the "Additional Questions" heading and the corresponding question number, copy the question, and provide a complete description of your activities. Indicate which questions, if any, are not applicable by checking the box.

1.	List all seminars, symposia, lectures, or legal meetings constituting continuing legal education that you have attended in the past three years. Please include the date, place, sponsoring organization, and subjects of the programs.	☐ Not Applicable
2.	List all seminars, symposia, lectures, or legal meetings in which you participated as a speaker, lecturer, or panelist within the past three years. Please identify your role and the subjects or topics you presented.	☐ Not Applicable
3.	List all instances in which you have taught or lectured, identifying the institutions (law school or otherwise), dates, subjects, and your title, status, or role.	☐ Not Applicable
4.	List any published articles (whether authored individually or with others), treatises, texts, handbooks, or other writings on legal or non-legal subjects. For each entry, provide a complete citation, including title, publisher, date, and subject matter. In addition, provide the names, phone numbers, and current email addresses of any persons who co-authored, collaborated, or assisted you with writing or research. You may append one or two representative selections, not to exceed ten pages in total.	☐ Not Applicable
5.	List any judicial or quasi-judicial offices you have held. Exclude any full-time position you currently hold.	☐ Not Applicable
6.	Summarize your courtroom experience for the past ten years.	☐ Not Applicable
7.	If the majority of your work is in consumer-related matters, please indicate how many 341 meetings you have facilitated or participated in over the last five years.	☐ Not Applicable
8.	List any elective or appointive public offices you have held (other than judicial or quasi-judicial offices). Please indicate whether each position was full-time or part-time, the location, duties (unless obvious from the title), and the periods of service.	☐ Not Applicable
9.	List all professional or occupational licenses (other than law) which you have ever held. For each license, please indicate the organization that issued it and whether it is current.	☐ Not Applicable
10.	List any professional or occupational licenses that have been revoked or suspended. Include whether your conduct has been the subject of other discipline or complaint to the licensing authority or its disciplinary body, and state fully the facts and circumstances, as well as the disposition.	☐ Not Applicable
11.	Describe all non-law-related professions or occupations you have pursued since your first admission to the bar, excluding those that are already listed in this application. Provide dates, employer names, duties, reasons for leaving, and any other pertinent information.	☐ Not Applicable
12.	Describe any civic, philanthropic, community, social, or public service activities you have engaged in during the past three years. Please include any posts or offices held and honors or awards received.	☐ Not Applicable

Please read each question carefully and check the appropriate box. If a question directs you to explain based on your answer, include the "Additional Questions" heading and the corresponding question number, restate the question, and provide a complete explanation. If your answer does not trigger the explanation requirement for that question, no further response is needed.

13.	Has your license or right to practice law, in any state, court agency, or other tribunal, been denied, revoked, or suspended? If yes, please provide the facts and a full explanation of the circumstances.	☐ Yes ☐ No
14.	Have you been formally censured, sanctioned, reprimanded, adjudged, held in contempt, or otherwise disciplined by any judge, court, agency, or tribunal? If yes, please provide the facts and a full explanation of the circumstances.	☐ Yes ☐ No
15.	Have you been terminated, asked to resign, or otherwise involuntarily separated from any legal position or legal employment? If yes, please identify the positions, employers, and dates. Please also provide the facts and a full explanation of the circumstances.	☐ Yes ☐ No
16.	While enrolled in law school, were you ever found responsible for a violation of the institution's code of conduct, academic integrity policy, or professional responsibility standards, including but not limited to cheating, plagiarism, or other acts of academic dishonesty? If yes, please provide the facts and a full explanation of the circumstances, including the nature of the violation, the institution, the date, and the disposition of the matter.	☐ Yes ☐ No
17.	Has your professional conduct or ability been the subject of comment, either favorable or unfavorable, in the written opinion of any judge, court, agency, or tribunal? If yes, please provide the facts and a full explanation of the circumstances, including the outcome of the matter, and attach a copy of the opinion.	☐ Yes ☐ No
18.	Have you been the subject of any complaint filed with or made to any attorney disciplinary body? If yes, please provide the facts and a full explanation of the circumstances, including the outcome of the matter, and attach a copy of the disposition.	☐ Yes ☐ No
19.	Have you been the subject of any complaint filed with or made to any bar association or committee thereof? If yes, please provide the facts and a full explanation of the circumstances, including the outcome of the matter, and attach a copy of the disposition.	☐ Yes ☐ No
20.	Have you sued or been sued by a client? If yes, please provide the facts and a full explanation of the circumstances, including the court name, case number, name, address, phone number of the attorney who represented you and the opposing counsel, and the disposition of the matter. If there are multiple matters, please do the same for each matter.	☐ Yes ☐ No
21.	Have you been a party to or otherwise personally involved (other than as counsel) in any litigation? If yes, please provide the facts and a full explanation of the circumstances of your involvement, including the court name, case number, the nature of the case, as well as the name, address, phone number of the attorney who represented you and the opposing counsel, and the disposition of the matter. If there are multiple matters, please do the same for each matter.	☐ Yes ☐ No
22.	Have you been the subject of any media coverage, whether favorable, unfavorable, or neutral? If yes, please provide the facts and a full explanation of the circumstances.	☐ Yes ☐ No

23.	Have you been the subject of a complaint, investigation, or other proceeding arising from allegations of harassment, discrimination, abusive behavior, retaliation, or other workplace or institutional misconduct? If yes, please provide the facts and a full explanation of the circumstances, including the outcome of the matter and whether the allegations were substantiated.	☐ Yes ☐ No
24.	Have you been required by any judge, court, agency, tribunal, or employer to attend or otherwise participate in any anger management, behavioral modification, or other cognitive or psychological treatment, therapy, or program? If yes, please provide the facts and a full explanation of the circumstances.	☐ Yes ☐ No
25.	Have you witnessed, or become aware of reliable information concerning harassment, discrimination, retaliation, abusive behavior, or other workplace or institutional misconduct, and either reported the conduct to the appropriate authority or elected not to report it? If yes, please provide the facts and a full explanation of the circumstances of each incident, including whether you were subject to reporting obligations or policies at the time.	☐ Yes ☐ No
26.	Are you in compliance with the tax laws of the federal government and the state, county, and community of which you are a resident? If no, please provide the facts and a full explanation of the circumstances.	☐ Yes ☐ No
27.	Have you timely filed appropriate tax returns as required by federal, state, local, and other government authorities? If no, please provide the facts and a full explanation of the circumstances.	☐ Yes ☐ No
28.	Has a tax lien or other collection procedure ever been instituted against you by federal, state, or local authorities? If yes, please provide a complete explanation of the facts and circumstances.	☐ Yes ☐ No
29.	Do you currently use illegal drugs, abuse alcohol, or otherwise have a substance abuse problem? If yes, please provide the facts and a full explanation of the circumstances, including the specific substance, duration, time period, and frequency of use, and whether you currently receive counseling or other rehabilitative treatment.	☐ Yes ☐ No
30.	Within the last five years, have you used illegal drugs, abused alcohol, or otherwise had a substance abuse problem? If yes, please provide the facts and a full explanation of the circumstances, including the specific substance, duration, time period, and frequency of use, and whether you received counseling or other rehabilitative treatment.	☐ Yes ☐ No
31.	Have you been convicted of a felony or a misdemeanor, or been arrested for driving under the influence of alcohol or drugs? If so, please provide the facts and a full explanation of the circumstances, including date, court, and disposition.	☐ Yes ☐ No
32.	Have you served in the Armed Forces of the United States? If yes, please indicate the branch of service, dates of service, rank or rate and type of discharge received. If you are still a reserve or National Guard member, please give service, branch, unit, and present rank.	☐ Yes ☐ No
33.	Do any clubs or private associations to which you belong have a discrimination clause or a history of barring membership to anyone based on race, color, gender, or religion?	☐ Yes ☐ No
34.	Have you read the *Code of Conduct for United States Judges*, from the Guide to Judiciary Policy, Volume 2: Ethics and Judicial Conduct, Part A: Codes of Conduct, Chapter 2: Code of Conduct for United States Judges (effective March 12, 2019) (available on USCourts.gov at http://www.uscourts.gov/judges-judgeships/code-conduct-united-states-judges)?	☐ Yes ☐ No

35.	Do you pledge to comply with the *Code of Conduct for United States Judges* if selected for this position?	☐ Yes ☐ No
36.	Have you read the *Judicial Conduct and Disability Act*, from the Guide to Judiciary Policy, Volume 2: Ethics and Judicial Conduct, Part E: Judicial Conduct and Disability Act and Related Materials, Chapter 3: Rules for Judicial-Conduct and Judicial Disability Proceedings (effective March 12, 2019) (available on USCourts.gov at https://www.uscourts.gov/judges-judgeships/judicial-conduct-disability)?	☐ Yes ☐ No
37.	Do you pledge to comply with the *Judicial Conduct and Disability Act* if selected for this position?	☐ Yes ☐ No
38.	Have you read the limitation upon federal employees earning outside income prescribed under Title VI of the Ethics Reform Act of 1989 and its amendments?	☐ Yes ☐ No
39.	Do you pledge to comply with Title VI of the Ethics Reform Act of 1989 and its amendments if selected for this position?	☐ Yes ☐ No
40.	In the last ten years, have you applied for any bankruptcy judgeship vacancies?	☐ Yes ☐ No

If yes, please list the court, year, and whether you were selected for an interview by the Merit Screening Committee and/or the Court-Council Committee.

Court	Year	Indicate whether you were selected for an interview by the Merit Screening Committee and/or the Court Council Committee.

Please submit the following with your application:

1.	Include a copy of your current resume.
2.	Attach a statement (max of 1000 words) explaining why you are seeking the position of United States Bankruptcy Judge and why you feel that you are qualified for the position. Include any special professional, occupational, or other experience that you believe should be considered by the screening committee. Describe how your educational, legal, administrative, and business experiences have prepared you for this position.

I. Health Information

1. What is your general present state of physical and mental health? _____

_____

2. When was your last general health examination? Candidates invited to interview with the Court-Council Committee who have not had a general health examination recently may be asked to do so.

_____

Please read each question carefully and check the appropriate box. If your answer to any of the following questions is "Yes," on a separate page, include the "Health Information" heading, restate the question with the corresponding question number, and provide a complete explanation. Include the causes, dates, name, address, and phone number of physicians or other professional counselors consulted, place, or confinement, and the present status of the conditions that caused the confinement or incapacitation.

3.	Have you been hospitalized due to injury or illness (other than pregnancy or childbirth) within the past five years?	☐ Yes ☐ No
4.	During the past ten years, have you been prevented from working due to injury or illness, or otherwise incapacitated (other than pregnancy or childbirth) for a period of more than ten days?	☐ Yes ☐ No
5.	Do you have any disabilities that would prevent you from performing the essential functions of a bankruptcy judge, including any required travel?	☐ Yes ☐ No

J. Authorizations and Waivers

Ninth Circuit
Bankruptcy Judge Application Form

Office of the Circuit Executive
P.O. Box 193939
San Francisco, CA 94119-3939
(415) 355-8900

Professional Experience Inquiry Authorization and Waiver Form

I hereby authorize the administrators of the disciplinary and inquiry bodies of any court, bar, or other association to disclose to the Merit Screening Committee, the Court-Council Committee, the Ninth Circuit Judicial Council, and the Court of Appeals all information contained in the files of such bodies concerning my present professional status, all complaints which have been made against me, together with the disposition thereof. I expressly waive whatever right I may have to confidentiality of the foregoing information.

I also hereby authorize the custodian of any records or information related to my application for bankruptcy judge to permit the examination or receipt of such records and/or information by anyone designated by the Merit Screening Committee, the Court-Council Committee, the Ninth Circuit Judicial Council, and the Court of Appeals.

Print or Type Name

Signature

Date Signed

Ninth Circuit
Bankruptcy Judge Application Form

Office of the Circuit Executive
P.O. Box 193939
San Francisco, CA 94119-3939
(415) 355-8900

Medical Authorization and Waiver

Physician's name: _____

Business address: _____ _____
Street (Physical Address) City, State, and Zip Code

Phone number: _____

Email address: _____

I hereby authorize any person designated by the Ninth Circuit or the Merit Screening Committee to communicate orally (including by phone) and/or in writing with the physician or counselor named above with regard to my physical and mental condition and history, and any care, treatment and advice given to me.

I hereby authorize and direct the physician or counselor named above to communicate to such person orally (including by phone) such information regarding my physical and mental condition, care, treatment, and advice as may be sought by such person and to supply a written statement if requested by such person. For these purposes, I hereby waive any physician-patient privilege that may exist.

Applicant's name: _____

Address: _____ _____
Street (Physical Address) City, State, and Zip Code

Phone number: _____

Signature: _____

K. Application Acknowledgment and Verification

The questions answered and statements made in this application are true and correct or are based on information I believe to be true and correct.

I authorize my current and former employers and others who are familiar with my work and character to give any information they may have regarding me. I hereby waive any claims that I could make against them for information provided in connection with this application.

If selected for an interview by the Merit Screening Committee, I will provide transcripts from all law schools attended and evidence of good standing in all state bars in which membership is held.

If selected for an interview with the Court-Council Committee and required by my healthcare professional, I will submit to a general health examination at my own expense. I understand that my healthcare professional will be required to complete a questionnaire to provide information regarding my fitness to serve as a United States Bankruptcy Judge.

Additionally, if selected for an interview with the Court-Council Committee, I understand that I will be required to provide detailed financial data in a preliminary disclosure statement, including copies of my federal income tax returns for the preceding three-year period.

This application is being submitted by me personally and, if selected, I am willing to serve as a United States Bankruptcy Judge in the district where the vacancy occurs.

Signature

Date Signed